

BUILDING CONTROL SUBDIVISION

**APPLICATION TO USE A BUILDING BEFORE A
CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED**

| | | | |
|---|--|---------------------------|--|
| PLAN NUMBER | | | |
| ON THE PREMISES KNOWN AS | | | |
| TYPE OF BUILDING | | CLASS OF OCCUPANCY | |
| NAME OF OWNER | | | |
| POSTAL ADDRESS IN FULL | | | |
| STREET NAME AND NUMBER | | | |
| I D NUMBER | | TEL NUMBER | |
| CELL NUMBER | | E-MAIL | |
| STREET NAME AND NUMBER | | | |
| LIST OF OUTSTANDING ITEMS | | | |
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| <p>I, in my capacity as owner or authorized representative of the owner of the above-mentioned property, hereby apply in terms of Section 14 of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), for consent to use the above-mentioned building before a Certificate of Occupancy has been issued. I accept full responsibility for the satisfactory completion of all outstanding items on or before thirty (30) days from the date consent in this regard is granted. I furthermore undertake to apply for the issuing of a Certificate of Occupancy before the above-mentioned date.</p> <p>I also hereby declare that I am aware of the fact that I shall be committing an offence if I continue to use the building referred to, or allow or permit it to be used, after the consent has expired without having obtained a Certificate of Occupancy.</p> | | | |
| OWNER'S SIGNATURE | | DATE | |
| FOR OFFICE USE | | | |
| TARIFF PAYABLE | | | |
| BUILDING INSPECTOR COMMENTS | | | |
| BI SIGNATURE & DATE | | | |
| RECEIPT NUMBER | | DATE | |